

## THE NORTH CHESHIRE CRUISING CLUB LTD

Minutes of the digital “zoom” Board meeting of the Board of Directors of the abovementioned Club held on Monday 28<sup>th</sup> November 2022 at 7.30 pm

### PRESENT:-

Pam Suggitt (Company Secretary), Pam Russell, (Membership Services Director), Denise Wright (Director without Portfolio), Lyndsay Hillman (Director without Portfolio (Bar) co-opted until the AGM), Martin Tattersall, (Premises Director) Mike Robison attended meeting in place of Eric Roberts

1.APOLOGIES FOR ABSENCE:- John Fenton (Chairman), Eric Roberts, (Land & Water Space Director), Ruth Smith (Finance Director)

2.APPROVAL OF MINUTES – Proposed by LH and Seconded by PR

3.MATTERS ARISING:- None

### 4.CHAIRMAN’S REPORT:-

Nothing to report from JF

JF was to let Mike Robison know insurance details?

Coloured light bulbs given to MT

### 5. COMPANY SECRETARY’S REPORT:-

1) Passwords for the website. MR and BJ to work together on website.

2) Suggestion Book – anything to report? Nothing to report

3) Rule Book update please. Sent to Angela Leary by Pam Russell. PR will chase.

4) Rent review date June 2023. The VAT rate is 20%.

### 6. FINANCE DIRECTOR’S REPORT via Bill Jewsbury

Here is an update on all I have been involved with.

#### Accounts,

The accounts for the year 21/22 are finished and I will have copies ready for the AGM very soon, the full draft accounts will arrive at the club any day for Pam Russell to sign, there will be a few pages to sign so best to double check all parts are signed. The latest Vat quarter has been sent as well so we are up to date with that, the extra costs of accounting has been unavoidable as having no one experienced in doing the Vat return especially with us being partially exempt making it more complex, it had to be done right.

Ruth (Smith) is up and running with the Xero accounts package, she has done the setup which involved linking a bank feed and connection to the accountants, she is now starting to input invoices and will then work on income. I have advised her to speak individually with those involved with income to establish the best way things will work with the new system. The accountants Vat contact has set our Xero up with the right parameters for us so all going well Ruth can do the next vat return at the end of January 2023.

Licencing,

Sheila Barlow is paying C&RT any licence money and Jacqui Kilburn is liaising with C&RT with the processing instead of myself.

Electric cards,

Ruth will hold the stock of electric cards to keep the wharf topped up and sales of cards and all top ups will just be recorded in wharf business each month instead of a separate record. Mike Robison is set up on his lap top with the software to do the top up cards.

Debit card,

The club needs a debit card which John F was applying for in August before he took ill, I'm not sure if this has been done yet but I am still paying for the monthly phone and internet subscriptions via my card, this is not a problem but will need changing once the new card is in action.

Electric deal,

The club has a contract with British Gas for our electric supply, we are on a fixed deal till 22<sup>nd</sup> November 2023 and the price will be the same till then, currently 18p per unit. I emailed John F some info about this a few months ago to be aware but I received a phone call on 23<sup>rd</sup> Nov from the lady who set the deal up to advise we can set a new deal if we wish to run after this one expires. Her name is Ruth and her number is 0116 2985121. I said I would advise the board and somebody would call her to discuss our deal and what they are offering.

Waste disposal,

Something I have wanted to get round to but never found the time is a waster comparison to check deals with other waste companies, we have been with SK solutions quite a while so it may be worth looking around. Kenny waste management are competitive I hear.

Boat shed valuation,

We get letters of the valuation agency about boat sheds and their rates value, we have to fill a form in which is complicated so usually a phone call fixes it when you explain the situation of our property. I've just dealt with the paint shed request, I was asked by Sheila as she had the letter and has so much going on. I didn't succeed on the phone but got advice to complete it online, I did this and it is classed as empty and not sub-let to anybody so we may get a zero rates bill for it. This is technically correct as its free use most of the time so it was the best answer. Any revenue from that shed can just be classed as donations.

I will see Ruth at the weekend and if there is anything to update I will let you know.

## 7. LAND & WATER SPACE DIRECTOR'S REPORT:-

Report submitted on behalf of ER by Mike Robison

### Piling

We have completed the piling in the turning/winding area of the arm all the way up to the area where Odyssey is moored, this has created an approximate 60-foot mooring which I believe Dave Hood is moving to once landscaped. A few outstanding tasks to be finished in this area, namely some backfilling, moving 1 electric point towards the fence, levelling off and landscaping. A water pipe also needs siting across to the other side of the canal to provide water points for the new moorings on the opposite bank.

Piling continues on the opposite bank, and I can confirm we have gone around the corner and now have a fairly straight run to complete down to the bridge. 2 moorings are near enough ready to finalise on this side, backfilling, and levelling to be finalised before being ready for mooring. I believe Royal Oscar is taking up 1 of these moorings on 3rd December (Moorings Officer Dave Hood). Delays are currently being experienced due to adverse weather conditions which makes working in the area dangerous whilst so wet, we were spending more time bailing water from the pontoons and dredger than we were working on piling, hoping for sustained drier weather to progress.

We could do with purchasing a pump to aid in the bailing process if this could be considered as it would make things more efficient (hand or electric).

Regarding piling could you confirm that we have the authorisation in place to order the final delivery of new piles to ensure we can do so without delay, as the last lot ordered created a delay of over 2 weeks when no piling could take place. If we had prior authorisation to proceed, we could anticipate and order 2 weeks prior to running out negating any delays. (This may have already been agreed but just checking to avoid delays). Eric Roberts to be contacted about this.

### Work Party

A very successful work party took place in November we had in excess of 20 attendees.

The following works were itemised, most being completed to a satisfactory standard

- flatten new mooring using tonka and vibro plate (conditions were too wet to complete)
- use little pontoon to get wood from far side of arm to clear for piling (largely cleared and disposed of)
- bring pilings to piling area using pontoon (completed)
- piling (team completed approx. 20 pilings)
- strimming (not attempted)

- tape up muddy area using tape and stakes (fully completed)
- move whaling bars to piling area (fully completed)
- diesel in Kubota (Completed)
- petrol in compressor (Compressor)
- general gardening (Completed)
- Clearing and tidying yard area (completed)
- Gather unwanted metals from arm and place in salvage area for scrap metal man to collect. (Completed and now removed from arm)

We need to purchase 2 new sledgehammers as through sheer hard work, enthusiasm, and unrelenting strength I busted them, sorry basically I kept missing the pile. All Directors agreed to Mike Robison purchasing 2 new sledgehammers.

ALSO

FROM OUTSTANDING JOBS REPORT FOR BOARD MEETING 28th November 2022- updated by Mike Robison

Website is up and running with password protected area in place

Taken from December 2021 Minutes

a) Camera 15 waiting for a part – has this been dealt with? UPDATE: Still waiting to be fixed, it works but image is ghosting. Camera 16?? Cam 15 is working but still ghosting all connections checked, a new power supply will be installed in near future.

Land & Water Space Director – Eric Roberts

Taken from January 2021 Minutes

a) Action plan requested to turn the towpath down to the bridge into safe usable moorings-ongoing. Piling is now in progress, so far approx 3 to 4 new moorings have been created and once levelled these will be available for use

Taken from June 2021 Minutes

- Piling update please – is there anything to report? See Mike Robison’s report

#### 8. MEMBERSHIP SERVICES DIRECTOR'S REPORT:-

Details of new members.

Mike Hodgkinson

Val Lipworth

N/B Bliss 58ft

Moored at Furness Vale

Known by Jim Ling

Michael Dempsey.

N/B Moomin 50ft

Moored at Victorian Pit

Known by James Cowle

The new handbook is now ready and a few have already been distributed.

#### 9. PREMISES DIRECTOR'S REPORT:-

I was holding back waiting for report and invoice from electrical inspection company but it hasn't arrived yet, see what today brings.

Anyway back to the inspection it was the full hard wire inspection which means every wire in the building, so it's quite involved and takes time, 4 hrs altogether.

The cost is calculated by how many circuits there are in the building £19 per circuit. The quote we had was based on 31 circuits with a price of £465.00.

We had more than 31 maybe another 12, not sure, so the invoice will increase taking this in.

The good news is it all passed, and we don't have another one for 5 years.

There will be a recommendation to change the fuse box under the stairs but as the inspector said he has to do that even though there isn't anything wrong with it, just an age thing.

Have been in touch with a chair lift man he is away till Wednesday but his colleague assured me that he will be in touch on Thursday, see how that works out.

#### 10. DIRECTOR WITHOUT PORTFOLIO - BAR REPORT:-

Here is the latest bar report.

Since my last report we have held a successful quiz night which was followed by the Meat raffle which is due to be held on Friday 25th November. A few tickets have been sold and posters put up around the club as well as an email being sent to the members to advertise it.

We have been trialling some draft lager since the end of October and we have started on Keg number 3 already! They are only 30ltr barrels and whilst getting a larger one may prove cheaper; it won't last as long as it will spoil if not consumed quickly enough. The spares we have don't expire to February and I have no doubt we will get through them no bother before then.

Just a week ago we connected a 30ltr barrel of Tetleys and seems to have gone down quite well at the recent club night and the following Pie and a Pint on the Saturday. I have ordered another one ready for the Christmas function and am already thinking of another just in case!

We have recently had a Pie and a Pint in November for the working party. After getting feedback from those that attended, we have now stretched this to pie, chips and gravy and been selling it for £2.50 and it went down a treat (am drawing the line here and not adding mushy peas/bread and butter).

I have had a couple of member volunteers for club events ( 2 x for Willie Walker’s film night) and have another 2 lined up for the Christmas function. This is brilliant as it means I can get some time away from the bar myself to enjoy a function, just now need to extend that to club nights so I can have a Friday night in front of the TV sometime soon.

I am thinking of emailing members to see if there is any appetite to have the bar open on Friday 23rd December for one last club night, is this ok with everyone? Board agreed to this.

I am yet to source the new tall glass fronted fridge but I will do this as a priority as that fridge is now on its absolute last legs! Permission given by Board to purchase new fridge. Lyndsay to forward copy of invoice when received to all Directors

11. DIRECTOR WITHOUT PORTFOLIO REPORT – Nothing to report

12. COMMODORE’S REPORT:-

No Report

There will be no function on New year’s eve.

13.ANY OTHER BUSINESS:-

Gas cylinder invoice to be checked. Has this been carried out?

BBo has key to pillars. ER to ask BBo for the key. Has BBo been asked?

Key to post box needs to be handed in.

Mike Robinson to check the cameras recording period.

Lighting needed in area where dredger will be moored.

Sales rep rang John F asking if he could take virtual tour of our premises to be put on website, so people can look at it with possible future booking in mind. Estimate £375.00 for this.

Board said no. Mike Robison said he can do this for us for free.

Eric Roberts to be asked to Chair the AGM should John F be unavailable.

Check insurance rules for moorings.

There was no further business and the meeting ended at 21:33 pm

14)DATE OF NEXT ZOOM BOARD MEETING

Monday 9<sup>th</sup> January 2023 at 7.30 pm

Chairman .....

