

THE NORTH CHESHIRE CRUISING CLUB LTD

Minutes of the digital “zoom” Board meeting of the Board of Directors of the abovementioned Club held on Wednesday 12th April 2023 at 7.30 pm

PRESENT:-

John Fenton (Chairman), Pam Suggitt (Company Secretary), Pam Russell (Membership Services Director), Martin Tattersall, (Premises Director), Eric Roberts (Land & Water Space Director), Willie Walker (Director without Portfolio), Mike Robison (Director without Portfolio}, Ruth Smith (Finance Director}

1.APOLOGIES FOR ABSENCE:- Lyndsay Hillman (Bar Director)

2.APPROVAL OF MINUTES – To be discussed

3.MATTERS ARISING:- None

4.CHAIRMAN’S REPORT:-

Not much to report only I need to go through the insurance with Mike Robison and the PRS is due on 21st April.

5. COMPANY SECRETARY’S REPORT:-

- 1) Suggestion Book – anything to report? Yes - Discussion regarding fitness of Brian Bower. Answer from Eric Roberts. BB has now served his two year suspension period so can now drive the tractor, etc.
- 2) Rule Book update please when will it be ready for distribution? ongoing
- 3) May we please have a monthly balance sheet which used to be a regular occurrence at the Board Meetings. Discuss Ruth Smith’s suggestion of every 3 months. Agree or not. Answer Ruth Smith agreed to provide monthly totals for both accounts.
- 4) Rent review date June 2023 – not heard anything yet
- 5) Chadwick update please as 30th April 2023 is looming for removal of his boat. His boat is due to leave the arm on 25th April 2023.
- 6) Discuss South Pennine Boat Club’s suggestion. Form completed by Pam Suggitt with the help of Eric Roberts and Bill Jewsbury. Form sent. ER’s e-mail address to be used for contact with NCCC.
- 7) Discuss Open Meeting suggestions, Health & Safety Implementation:
Fire procedures ongoing
Training session re Defibrillator to be organised by Pam Russell, maybe October this year - see PR’s report below
Signing in book at functions – to be brought back into use
website update – ongoing – Heather & Nigel “Royal Oscar” may help
Directors’ insurance policy – none at the moment
All Risks on forms to be changed to Fully Comp by Sheila Barlow
Welcome letter for new members to be reinstated by Pam Russell
- 8) Health & Safety documents – please refer to Gordon Smith’s report sent to you all

6. FINANCE DIRECTOR'S REPORT:-

I have nearly completed the accounts for the first quarter of 2023 and am hoping to be able to pass these over to the accountants next week for them to complete the VAT return. I still have some information to clarify so I will issue Profit and Loss Accounts and Balance Sheet for this quarter once it is complete.

Lyndsay Hillman and I are going to meet next week to complete the setup of the new bar Sum-up system which will simplify things going forward.

I did try ordering a debit card for Lyndsay from Santander but it never turned up so we will try ordering it again when we meet up next week.

7. LAND & WATER SPACE DIRECTOR'S REPORT:- In conjunction with Mike Robison

Cost for fencing £2847.00 plus vat

Please refer to typed report you have all received from MR on behalf of ER.

8. MEMBERSHIP SERVICES DIRECTOR'S REPORT:-

a) I have new members to put forward for approval.

Peter Levene Cruiser - The Eagle

Terence Bentley-Jordan & Sylvia Bentley-Jordan - The Eagle

Paul Dixon N/B Excalibur - Mooring at Lyme View.

Gareth Jones N/B Andante - Mooring at New Mills

Sharon Champion N/B Penny Peace - Mooring at New Mills.

b) Defibrillator to be purchased for use outside of the building. Money raised from fundraising by Sheila Barlow to be used for this purpose. Training session to be organised by PR. All agreed.

c) Claire Webster no longer a member of the club.

9. PREMISES DIRECTOR'S REPORT:-

We eventually managed our survey with Clarius Eco it was done on the 27th March. It was a bit uneventful really the surveyor measured every room, measured the size of the windows and external doors. Looked at our heating system and that concluded the survey. I asked would we receive any details of the survey and he said probably not. He did say there was a government website we could access, with our postcode, and see if C&RT had 'logged in the results of the survey. He didn't seem very hopeful of C&RT doing this as they have a history of sitting on these results never to look at them again. Sounds like our licensing money is getting well spent again

10. BAR DIRECTOR'S REPORT:-

The Bar Director's Report for March 2023 still awaited. Report for April 2023 below:

Willie's film night proved to be another success and thank you to Cherri, Susie and Val who kindly worked the bar for the event.

Pam & John (F) have offered to cover the bar on Friday 14th as I am away on the boat, Willie and Linda have offered to cover Pie & a Pint for the working party on the 15th so thank you again.

Innserv have been booked to come and do the installation work of the new pumps & T-Bars on Monday 24th April. It will take approx. 6 hours apparently, but I will be there for it...First draught Porreti will be served on Friday 28th! Come join us (I'll be sending an email to members to share this news too!). In preparation of this, I intend to pull everything out the cellar and have a massive clear out/skip a lot of the rubbish/broken items (there is so much clutter/rubbish in there.) If anyone has anything stored in there currently that they wish to keep, please let me know ASAP otherwise it'll be getting recycled.

Ruth Smith and I have pencilled in a date to get the sum-up machine up and running. It's possible that the double fridge behind the bar is on the way out. I'll keep you posted on that but if we do need a new one it only needs to be like for like.

Also, I just want to reiterate that access to the bar is not permitted when closed without my prior permission. I know this may sound a bit hard line but I am legally accountable for the license, all stock, what's in the till as well as the safe. I know a few people have the codes for the doors/safes etc as they help to support the club bar for events/club nights/providing stock (thank you to those people!) and this is perfectly fine but when the bar is closed any access is to be run by me first.

11. DIRECTOR WITHOUT PORTFOLIO'S REPORT (WW):-

Quotes are coming in for both the Hog Roast and the Afternoon Tea. These include menu options and pro forma costs. I have sought three Quotes each for the Hog Roast and the afternoon Tea, and when all are in (I expect them within the next 36hrs I will circulate them to all directors. we need to have a decision on our choices before the next directors meeting and to have placed our orders accordingly.

On the subject of fund raising tabled by Mike Robison at the last meeting of the Anniversary Committee, I consider it time to take another look at club clothing, the market has moved on a lot since we were last involved with it and it is worth visiting again to see if we can get involved without the need to hold significant stocks.

Lottery funding for our 80th event is a distinct possibility and would help enormously with any future bid for more significant funding. Further to that I believe that Mike's suggestion of a NCCC lottery is not just a good one, it should be acted on asap.

12. DIRECTOR WITHOUT PORTFOLIO'S REPORT (MR):-see ER'S report above

13. COMMODORE'S REPORT:-

The Easter weekend went well. There were 17 people eating at the White Lion on Good Friday. On Saturday evening in the Memorial club at Bugsworth there were 3 Easter Bonnets and 2 ties. We had a quiz which Bill Jewsbury did for us hosted by John. There were 4 teams. The winners were Ron & Claire, Brian & Hazel.

There will be a Coronation BBQ on the triangle on Sunday 7th May 2023..

14. ANY OTHER BUSINESS:-

- a) Lighting needed in area where dredger will be moored. Awaiting Electrician.
- b) Check insurance rules for moorings.
- c) Zoom renewal subscription due April 2023. E-mail received by JF from Zoom advising him of this. **30% discount offered for early payment.**
- d) All agreed to investigate other ways of recording minutes. Mike Robison has a few ideas.
- e) A suggestion by Lyndsay Hillman to change Board Meetings to every two months was rejected and meetings will therefore remain as once a month. Lyndsay Hillman attends every alternate month as does Ruth Smith to suit their personal commitments.

15, DATE OF NEXT ZOOM BOARD MEETING

Monday 15th May 2023 at 7.30 pm

Chairman

DRAFT

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