



**North Cheshire Cruising Club**  
**Minutes of the Board meeting**  
**held on Friday 11 October 2024 – 3.30pm**  
**Meeting held at NCCC**

**Present**

Mike Robison – Chairman  
Nigel Stanley – Premises Director  
Lyndsay Hillman – Bar Director

Eric Roberts – Land & Water Space Director  
Heather Stanley – Company Secretary  
Dave Hood – Director without Portfolio

**Apologies**

Pam Russell – Membership Services Director (Proxy vote given to H Stanley)

Finance Director resigned prior to the meeting.

1. **Approval of June 2024 Minutes – Proposed** N Stanley / **Seconded** L Hillman
2. **Matters Arising** - None
3. **Approval of Directors Reports (Separate Attachment)** **Approved by all**
4. **Tasks Completed**
  - **Club and Cottage Purchase Update** – *C&RT have been to the arm and have done their own valuation, just their valuation in writing.*
5. **Any other business**
  - 3 new members for approval – see Pams report (Pam)

Approval agreed – Mike advised that all new members going forward must attend three work parties and three events per year. This to be agreed at the next meeting.

- Paint shed H&S – several members have expressed concerns regarding the electrics in the large paint shed. What IP rating do the electrical fittings conform to? I presume we have a safety/conformity certificate for this new electrical installation, particularly as it is a facility that is potentially rented out to both members and non-members. I think it would be a good idea to laminate copies of the safety certificates for both paint sheds and display them for members to see in order to alleviate concerns raised. Unfortunately, members did not want me to name them as they were concerned about repercussions. (RUTH)

All items in the paint shed have been replaced 'like for like'. Our electrician Adam has been contacted and will be coming over in the next couple of weeks to approve the work done and make sure it meets regulations.

- Information and Procedures Handbook – does this need to be in the password protected part of the Members page? The policies it contains are not confidential and I believe it is important for members to be able to access and refer to them easily so would suggest moving the Handbook to the general Members Page. (RUTH).

It was agreed that once the documents have gone back up from being updated, that an email would be sent out to the members with the password. Also advising that the password will be changed on a regular basis and that the membership would be updated when it is updated.

- Rule book – please let me know if there is any particular rules that you think need adding into the rule book. The last one was 2012 – see attached. I am having members asking when it will be updated. (HETH),

Heather advised the meeting that she would be asking the board and members for any rules that they think should go into the rule book. Once we have this done, it will come back to the board for final approval, before being put on the members section and/or being sent out via email.

- Motorhome discussion – it was noted that there is still members complaining about the motorhome / car. This was discussed in a previous meeting. Dave Hood advised the meeting that any member who had a complaint about this was to follow the complaints procedure and put it in writing and Dave will action it.
- Ruth Smith's resignation – We need to acknowledge Ruth's resignation thanking her for her time and commitment to the club. Also add a note to see if she would reconsider. Ruth is still doing the day to day finance until the AGM.
- Members Meeting – Mike advised the meeting how he would like it to go. Mike advised that at the moment nothing had been spent. We need to raise some funds. Dave Hood made a suggestion which everyone agreed with.
  - Ask members if they would consider paying the forthcoming coming year(s) moorings upfront. This would also mean that they would not pay any increase. If any member passes away, and their boat is not passed to their partner, any funds would be returned to their estate.

#### **For Discussion at a future meeting**

- Setting up a Trust – ALL (Notes from HR Trust to run alongside the limited company - 3 trustees required (Chair, Secretary and Treasurer), and need to write a constitution. HR has offered her knowledge and services to help with this and administer future funding bids if the board agrees to go ahead with it. Applying for funding is quite complex until you understand individual funders requirements. Board members can apply for one of the position above, but cannot take the same role that currently do on the board. It was suggested that we put it out to the membership, and ask members to come forward to the board with reasons why they would be good for that position. Further discussion needed.

#### **6. Date of Next meeting**

November (to be confirmed) – Face to face

Minutes Approved Mike Robison Chairman on M R 27<sup>th</sup> October 2024 by email.