



North Cheshire Cruising Club
Company Officials Reports - Health and Safety / Bar
For Approval at Board Meeting
Saturday 23 November 2024

Health and Safety Advisor Report For NCCC – Sunday 10 November 2024 – James Wilson

First a thank you for welcoming me into this role, I am looking forward to working alongside you all.

At the AGM I was asked by one lady what we were doing about fire drills and safety in general. I told the person we would be looking into ways of updating the drills. Talking with the chairman I mentioned a few things including that the fire assembly point needed to be cleared and we could do with a COSHH locker “Control Of Substances Hazardous to Health”. On Saturday the 9th November I took a walk around the premises, the fire assembly point was in the process of being cleared by work party members and the chairman showed me the newly formed COSHH locker. I was very happy to see such a large amount of progress in such a small time scale.

While on my walk I did note a few items that I feel could be made safer in time, the first is in the bar area - there is no fire extinguisher. It may not be legally needed but I have talked to the bar manager David and I agreed to fund one that will be in place by Friday evening. There are a few gas bottles by the side of the building not in cages and two round by the rear door. If not in use would be better in the cages provided or the COSHH locker.

Also after talking to one member they had concerns about the use of the forklift, to my knowledge I will look into this further as long as it does not leave private property, It can be used but it cannot go outside of the main gates without a licensed operator and possibly some new lights and tyres.

The one thing I do know we need to implement is any person's who have issues with mobility should have what's known as A Personal Emergency Evacuation Plan (PEEP) it is a customised plan for people who may need assistance to evacuate a building in an emergency:

Who needs a PEEP? People who may have difficulty evacuating a building without assistance, such as those with impairments or disabilities, or people with medical conditions or injuries

What's included in a PEEP? A PEEP should consider the individual's needs, how they will get to safety, and what assistance they may need

Who's involved? The individual should be included in discussions about their PEEP, and the plan should be an agreement between the individual and the organisation

Who can help? A PEEP can be developed with the help of a supervisor, line manager, Fire Safety Office, Occupational Health, or Disability Advisor

Why is a PEEP important? PEEPs help ensure the safety of people with disabilities or impairments, and failure to have a PEEP in place can have serious consequences

Some people may need a temporary PEEP, such as pregnant people or those with temporary injuries.

I will in a few weeks look to do a full inspection of the site with possibly one or two other board members and discuss options for how we can improve. Once we have done a thorough walk through and discussed the health and safety concerns I will create a list of jobs and pass it on to the chairman for us to work through.

Bar Report For NCCC – Friday 14 November 2024 – David Mason

Bar report from 3rd November 2024.

Since the AGM on Sunday 3 November 2024 the bar has opened at every opportunity resulting in takings totalling £295. This figure however does include the sale of several calendars purchased using a debit card through the till.

A review of all the stock in the cellar and the bar has been completed and it has been found that there is a significant amount of stock that is out of date.

Listed are the items that are out of date:

- Carling 32 units
- Newcastle Brown Ale 15 units
- Wainwrights 5 units
- Britvic Orange 74 units
- Ginger Beer 28 units
- J2O Apple & Raspberry 25 units NOW SOLD
- Tonic – Slimline 41 units NOW SOLD

A unit is either a can or bottle.

My suggestion is that these items are offered to the members in return for a donation to the bar in order to recover some of the initial cost of the items. Alternatively they will have to be disposed of.

Over the next few weeks it is intended that the cellar is organised in line with initial recommendations from the Health and Safety Officer and to provide a clearer, cleaner working and storage area.

Going forward David Hood has offered to work with us to re-vamp the bar giving it a brighter style and more efficient working environment.

Report produced by David Mason for Nigel Stanley on 14th November 2024.